

**CAROLINAS HEALTHCARE SYSTEM NORTHEAST
GRADUATE MEDICAL EDUCATION**

RESIDENT/FELLOW SELECTION POLICY

Revised: 6/97, 4/14

Reviewed: 9/05, 4/14, 7/17, 10/18

I. PURPOSE

Develop a mechanism for policies outlining procedures for selecting candidates accepted for residency or fellowship at Cabarrus Family Medicine Residency Program and Sports Medicine Fellowship.

II. POLICY

- A. It is the policy of Cabarrus Family Medicine Residency Program and Sports Medicine Fellowship to select residents/fellows for the program according to the requirements of Accreditation Council of Graduate Medical Education (ACGME).
- B. All PGY-1 and Fellowship positions will be filled via the National Residency Matching Program (NRMP), and those programs will comply with all rules and regulations of the body.
- C. Atrium Health is an equal opportunity employer. No candidate for these programs will be denied consideration because of race, sex, disability, religion, national origin, marital status, or age.
- D. Selection will be made consistent with the Mission Statement of Cabarrus Family Medicine Residency Program and Sports Medicine Fellowship based on a variety of factors including, academic ability, and commitment to family medicine/sports medicine, interpersonal skills, communication skills, and evidence of a commitment to service.
- E. The ultimate responsibility for the selection of residents/fellows and the compliance with NRMP resides with the Directors of Cabarrus Family Medicine Residency Program and Sports Medicine Fellowship. The Residency Program Director will designate a Recruitment Committee annually to assist him or her.
- F. The Cabarrus Family Medicine Residency and Sports Medicine Fellowship Programs do not sponsor or pay for VISAs for residents/fellows.

III. PROCEDURE

- A. All application material should be submitted in English through the Electronic Residency Application Service Program (ERAS). In order to be considered, candidates must include a written personal statement, letters of recommendation, medical course work with grades, rotations with grades and board scores.
- B. All applications must be received by specified dates each year consistent with the National Resident Matching Program deadlines.
- C. Interviews will be by invitation only.
- D. The CFM Residency Recruitment Committee will be chaired by the Director. The committee will be composed of faculty, resident representatives and staff as selected by the Director. The committee will participate in interviewing candidates, reviewing personal information and assisting in the development of a rank list of applicants for submission to the Director.

- E. Candidates applying for transfer and/or advance credit will only be offered a position when it is in the best interest of the Residency Program and the potential resident. Appropriate faculty and resident consultation will be sought regarding selection of residents admitted in advanced standing. The amount of advanced credit is awarded through the American Board of Family Practice and will be a condition of acceptance for an advanced placement position.
- F. Residents requesting transfer out of the Cabarrus Family Medicine Residency Program must meet with the program director and program administrator to ensure compliance with all ACGME policies and procedures regarding transfer and placement credit.

IV. RESIDENCY PROGRAM

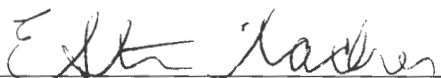
Eligibility and Requirements

- Applicants should have completed medical school within the last five years.
- Applicants should have passed USMLE Steps I, II and CS OR Complex Level 1, Level 2 CE and Level 2 PE
- International graduates should have at least one year of clinical experience in the United States.

V. SPORTS MEDICINE FELLOWSHIP

Eligibility and Requirements

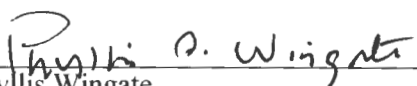
- Demonstrated interest in Sports Medicine.
- Successful completion of an ACGME accredited FM, Peds, IM, Med/Peds or Emergency Medicine residency program
- Board certified/eligible
- Be a graduate from an LCME accredited medical school or hold a valid ECFMG certificate.
- Submit all required application materials by the program deadline
- ACLS/BLS certification



Erika Steinbacher, MD
Designated Institutional Official
Cabarrus Family Medicine Residency
CFM Sports Medicine Fellowship

4/2/19

Date



Phyllis Wingate
Division President
Carolinas Healthcare System NorthEast

1.14.19

Date