

DOP INSTRUCTIONS

1. Complete the attached DOP
2. Use the current privilege roster we have provided in your packet to cross-reference privileges if needed
3. Identify the privileges you need then check each facility box where the privilege will be practiced (see IMAGE #1)
4. If you currently hold a privilege requiring maintenance criteria (see IMAGE #2 as an example) you must submit the required documentation to keep the privilege. Maintenance criteria is highlighted throughout the DOP for you. **No Maintenance – No Privilege**
5. If you are requesting a privilege you do not already hold (check your privilege roster), you must meet the initial criteria detailed on the DOP.
6. Return all pages of the DOP by email or fax (jpeg images not accepted)

IMAGE #1

You need privilege CALL-1 at Pineville, Cabarrus and Stanly so this is how your request should look

Please check appropriate blocks when applying for privileges:

CMC	PVL	UNV	CR	LIN	CAB	UNN	STN	ANS	CLV		ALLERGY AND IMMUNOLOGY CORE PRIVILEGES
	X		N/A		X		X		N/A	CALL-1	Privileges to evaluate, diagnose, and manage patients of all ages presenting with conditions or disorders involving the immune system, both acquired and congenital.

NOTE: Privileges include but are not limited to: asthma, anaphylaxis, rhinitis, eczema, urticaria, and adverse reactions to drugs, foods, and insect stings as well as immune deficiency diseases (both acquired and congenital), defects in host defense, and problems related to autoimmune disease, organ transplantation or malignancies of the immune system. Privileges also include allergy testing and desensitization.

These core privileges do not include any of the special procedures listed below.

IMAGE #2

Maintenance Criteria for Continued Privileges (CHEM-1):

The Physician must perform a minimum of ten (10) representative samples of Adult Hematology Core procedures over the past two (2) years based on acceptable results of ongoing professional practice evaluation and outcomes to reapply for Adult Hematology Core privileges. This will be reviewed at the time of reappointment. Physicians who would like to continue to hold any Adult Hematology Core privileges but are unable to document the minimal number will be requested to voluntarily withdraw their request for such privileges and to complete the necessary proctoring forms.

**ATRIUM HEALTH
ADVANCED PRACTICE PROVIDER
PHYSICIAN ASSISTANT OR NURSE PRACTITIONER
REAPPOINTMENT SPECIALTY OF NEUROLOGY DELINEATION OF PRIVILEGES**

Print Name

SUMMARY OF OCCUPATION:

1. The Advanced Practice Provider is a skilled member of the health care team who is qualified by academic and clinical education and experience to provide patient services as an Advanced Practice Provider under the supervision of a member(s) of the Medical Staff of Atrium Health in accordance with the Bylaws of the Medical Staff.
2. He/she shall assist in the implementation of the health care plan and the management of patients by performing diagnostic and therapeutic tasks as defined and approved by the Board, and authorized under applicable law.
3. For purposes of this form, Advanced Practice Provider shall mean a "Dependent Practitioner" defined as a health care professional other than physicians or dentists, who is approved by the Board, who is licensed or certified by his/her respective licensing or certifying agencies, and who provides service under the supervision of a physician who is currently appointed to the Medical Staff of Atrium Health.

ORGANIZATIONAL RELATIONSHIP:

1. The Advanced Practice Provider shall only exercise those clinical privileges maintained by the supervising physician(s) and approved by the Board. The Advanced Practice Provider may also assist the residents assigned to the Department of Medicine in performance of their duties and responsibilities as assigned by their supervising physician. The Advanced Practice Provider shall notify the supervising physician of all cases of acute and severe distress, serious nature (life- or limb-threatening), or whenever the patient wishes to see a physician or has unanswered questions.
2. The Advanced Practice Provider shall perform all privileges in accordance with all laws and regulations pertaining to the scope of practice for his or her health profession. The Advanced Practice Provider shall wear a nametag identifying him/herself as an Advanced Practice Provider and introduce him/herself as a Advanced Practice Provider, and shall at no time imply, state, or lead one to believe that he/she is a physician.
3. The Advanced Practice Provider must conduct all duties and responsibilities in accordance with departmental and hospital policies and procedures.
4. A nurse or secretary who receives an order from an Advanced Practice Provider for medication(s), laboratory or radiological studies, and/or treatment is authorized to perform that order as if it were received from a physician.
5. The supervising physician(s) must sign the Delineation of Privileges form of the Advanced Practice Provider, accepting responsibility for appropriate supervision, and shall intervene and directly assume the care of any patient when requested by the patient or the Advanced Practice Provider, required by hospital policies and procedures, or when in the interest of patient care. The supervising physician(s) shall co-sign entries on the medical records of patients seen or treated by the Advanced Practice Provider as required by hospital policies and procedures.

QUALIFICATIONS:

1. The Advanced Practice Provider shall maintain qualifications as specified in the POLICY ON CLINICAL PRIVILEGES FOR ADVANCED PRACTICE PROVIDERS. His/her past experience and training shall be commensurate with privileges requested.
2. The scope of duties and responsibilities of the Advanced Practice Provider shall be delineated on an approved Delineation of Privileges form and approved by the Board.

QUALIFICATIONS - continued:

3. The Supervising Physician shall delegate only tasks and procedures to his or her Advanced Practice Provider which are within or contemplated by the clinical privileges granted to the Supervising Physician by the Medical Executive Committee and the Board of Commissioners and which the Advanced Practice Provider has been approved to perform. It is understood that the supervision of an Advanced Practice Provider shall never be transferred to a physician who is not currently a fully appointed member of Atrium Health Medical Staff.
4. If the Medical Staff appointment or Clinical Privileges of the Sponsoring Physician are resigned, revoked or terminated, the Advanced Practice Provider's permission to practice shall automatically terminate and his or her clinical privileges shall be automatically relinquished.

SUPERVISION:

Except where the Delineation of Privileges form provides for Personal Supervision or Proximate Supervision, General Supervision (as defined below) will be required for all tasks and procedures performed by the Advanced Practice Provider.

1. "General Supervision" shall mean the procedure is furnished under the supervising physician's overall direction and control, but the physician is not required to be present during the procedure. General Supervision requires the performance of tasks and procedures in a manner that is consistent with state law, the applicable standard of care, Medical Staff Bylaws and hospital policies and procedures, but does not require Personal Supervision or Proximate Supervision, as those terms are defined below.
2. "Proximate Supervision for these procedures" shall mean the physical presence of a sponsoring/supervising physician in the hospital, in close proximity and immediately available to furnish assistance and direction to the Advanced Practice Provider as needed.
3. "Personal Supervision" shall mean the physical presence of a sponsoring/supervising physician in the room with the Advanced Practice Provider during the performance of a procedure.

**ATRIUM HEALTH
REAPPOINTMENT DELINEATION OF PRIVILEGES FORM
ADVANCED PRACTICE PROVIDER
NEUROLOGY**

**NOTE: "CORE" privileges cannot be amended or altered in any way.
*SPECIAL PRIVILEGES (SEE QUALIFICATIONS AND/OR SPECIFIC CRITERIA)
Advanced Practice Providers must apply for "CORE" privileges in order to be eligible for special procedure clinical privileges at any facility within Atrium Health.**

*** SPECIAL PRIVILEGES WITH QUALIFICATIONS AND/OR SPECIFIC CRITERIA - PROVIDE THE NUMBER OF PROCEDURES PERFORMED WITHIN THE PAST TWO YEARS AND FACILITY WHERE THE PROCEDURES WERE PERFORMED.**

CMC	Pineville	University City	CR	Lincoln	Cabarrus	Union	Stanly	Anson	Cleveland		TELEMEDICINE PRIVILEGES FOR ADVANCED PRACTICE PROVIDERS
					N/A	N/A	N/A			CAHP-TEL	<p>Telemedicine privileges are defined as privileges for the use of electronic communication or other communication technologies' to provide care, treatment, and services consistent with neurology practice, including the performance of physical examinations, diagnosing conditions, the development of treatment plans, health counseling, for patients within the age group of patients seen by the sponsoring physician(s).</p> <p>PLEASE NOTE: Telemedicine activities require prior approval from the Facility Medical Executive Committee.</p>

CMC	Pineville	University City	CR	Lincoln	Cabarrus	Union	Stanly	Anson	Cleveland		NEUROLOGY CORE PRIVILEGES
										CAHP-NEU-1	Provide care, treatment, and services consistent with neurology practice, including the performance of physical examinations, diagnosing conditions, the development of treatment plans, health counseling, for patients within the age group of patients seen by the sponsoring physician(s). The Advanced Practice Provider may not admit patients to the hospital but may initiate/place orders on behalf of the supervising physician.

The Advanced Practice Provider may, in consultation with the supervising physician, perform the following duties: Initiate/place orders on behalf of the supervising physician; initiate referral to appropriate physician; make daily rounds on hospitalized patients with or at the direction of the supervising physician; obtain and record medical/social history and perform physical examinations including rectal and genitor-urinary examinations as indicated; order diagnostic testing and therapeutic modalities; record progress notes; lumbar puncture.

CMC	Pineville	University City	CR	Lincoln	Cabarrus	Union	Stanly	Anson	Cleveland		CRITICAL CARE NEUROLOGY CORE PRIVILEGES
			N/A							CAHP-NEU-2	Management of care including risk appraisal, interpretation of diagnostic tests, providing treatment for patients with complex needs who are critically ill within the age group of patients seen by the sponsoring physician(s) (inclusive of neurological or postneurosurgical, postsurgical, postcardiac/thoracic surgical care). The Advanced Practice Provider may not admit patients to the hospital but may initiate/place orders on behalf of the supervising physician.

The Advanced Practice Provider may, in consultation with the supervising physician, perform the following duties: initiate/place admission, transfer and discharge orders on behalf of the supervising physician; Perform history and physical examinations on new admissions or consultations at the direction of the supervising physician; make daily rounds on hospitalized patients with or at the direction of the supervising physician; obtain and record medical/social history and perform physical examinations including rectal and genitourinary examinations as indicated; record progress notes; document discharge and transfer summaries; order and interpret electrocardiograms with second reading by the supervising physician; order and perform initial interpretations of radiographic exam with second reading by the supervising physician and/or radiologist; may order diagnostic testing and therapeutic modalities; including laboratory tests, blood and blood product administration, medications, treatments, ventilator management, IV fluids and electrolytes; perform endotracheal extubation; may remove chest tubes; perform tracheal tube changes, downsizing or decannulation; perform local infiltration of anesthetic solutions; order topical anesthesia; perform wound debridement and general care for superficial wounds and minor superficial surgical procedures; perform incision and drainage of superficial abscesses with and without packing; peg tube replacement-mature tract; emergent management of acute cardiopulmonary arrest following Advanced Cardiac Life Support (ACLS) in accordance with current certification; initiate referral to appropriate physician; lumbar puncture.

CMC	Pine.	Univ.	CR	Lin.	CAB	Union	Stanly	Anson	Cleveland	SPECIAL PROCEDURES Must apply for and maintain Critical Care Neurology Core Privileges				
										PROXIMATE SUPERVISION REQUIRED		Minimum Number Required	Number Performed Within The Past 2 Years	Location
			N/A							CAHP-NEU-2(a)*	Insertion of Chest Tubes	10		
			N/A							CAHP-NEU-2(b)*	Insertion of Central Venous Catheters (Subclavian)	10		
			N/A							CAHP-NEU-2(c)*	Peripherally Inserted Central Venous Catheters (PICC) Lines	15		
			N/A							CAHP-NEU-2(d)*	Insertion of Pulmonary Artery Catheters	10		

Pine.	Univ.	CR	Lin.	CA B	Union	Stanly	Anson	Cleveland	SPECIAL PROCEDURES Must apply for and maintain Critical Care Neurology Core Privileges				
									PROXIMATE SUPERVISION REQUIRED		Minimum Number Required	Number Performed Within The Past 2 Years	Location
		N/A							CAHP-NEU-2(e)*	Intra-aortic balloon pump removal	5		
									PERSONAL SUPERVISION REQUIRED		Minimum Number Required	Number Performed Within The Past 2 Years	Location
		N/A							CAHP-NEU-2(f)*	Fiberoptic Bronchoscopy in the intubated patient for removal of secretions diagnosis of pneumonia	10		
									**GENERAL SUPERVISION REQUIRED		Minimum Number Required	Number Performed Within The Past 2 Years	Location
		N/A							CAHP-NEU-s(g)*	Urgent Endotracheal Intubation	10		
		N/A							CAHP-NEU-2(h)*	Thoracentesis	10		
		N/A							CAHP-NEU-s(i)*	Paracentesis	10		
		N/A							CAHP-NEU-2(j)*	Insertion of Percutaneous Arterial Lines	15		
		N/A							CAHP-NEU-2(k)*	Insertion of Central Venous Catheters (Femoral/Internal Jugular)	15		

Maintenance Criteria for Continued Privileges (CAHP-NEU-2) General Supervision Special Procedures:**

The Practitioner must provide documentation of current clinical competence and performance of a minimum number of procedures over a two (2) year period based on results of ongoing professional practice evaluation and outcomes to be eligible to reapply for privileges. This will be reviewed at the time of reappointment.

Practitioners who would like to continue to hold privileges but who are not able to document the minimal number of cases will be requested to voluntarily withdraw their request for such clinical privileges.

- Insertion of Central Venous Catheters (Femoral/Internal Jugular) 10
- Paracentesis 5
- Percutaneous Arterial Lines (radial femoral) 5
- Thoracentesis 5
- Urgent Endotracheal Intubation 10

**maximum of 50% performed in the approved simulation laboratory

PRIVILEGES REQUESTED BY:

I attest that I am not currently a user of illegal drugs or do not currently abuse the use of legal drugs.

I attest that I do not have a physical or mental condition which could affect my motor skills or ability to exercise the clinical privileges requested or that I require an accommodation in order to exercise the privileges requested safely and competently.

I attest that the information provided in my initial application or most recent reappointment is accurate and has not changed, specifically the disclosure questions relating to my licensure or registration, clinical privileges, participation in benefit programs, health status, liability, and work history.

Signature of Applicant

Date

Printed or typed name of Applicant

SPONSORING PHYSICIAN:

Signature of Sponsoring Physician

Date

Printed or typed name of Sponsoring Physician

Signature of Sponsoring Physician

Date

Printed or typed name of Sponsoring Physician

CASE LOG

Name: _____

Date: _____

	DATE	MEDICAL RECORD NUMBER	PROCEDURE TYPE	Name of procedure (as listed on DOP, e.g. CAHP-NEU-1(a))
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			TOTAL	