Your insurance card should be presented each time you visit our practice. If your card is not available, you will be responsible for all charges until the billing office has received complete, current, and accurate information. Most insurance carriers will not allow us to file claims for your care after 90 days from the date of service. If we do not have your accurate insurance information before the 90 days, you will remain responsible for all charges incurred up to the date you provide us with your insurance information.

We regret that today’s insurance can be so complicated, however, it is your responsibility to understand your insurance plan and become familiar with your plan.

If you have any questions regarding the rules and coverage provided by your health insurance, you should contact your employer or the insurance company directly for an explanation.

Our office should be notified immediately of any changes in insurance coverage.

I understand that I am responsible for presenting my most current insurance card at each visit. Until then I will be considered self-pay and will be responsible for all charges incurred. Payment in full is due at time of service.

Patient/Guardian Signature

Date

Witness Signature