



April 2026 Celebrate Research! Event Series

REQUEST FOR PROPOSALS

OVERVIEW

The Celebrate Research Series! extends a request for proposals for events for its April 2026 series. Submissions will be reviewed to include a wide variety of speakers and topics and venues. All Advocate Health areas are welcome to submit proposals. Deadline for submissions is June 30 with notification of selected proposals occurring by the end of July.

Our primary aim is to raise awareness of and celebrate the breadth, depth, and impact of research across the Wake Forest University School of Medicine and Advocate Health. We welcome sessions that inform, engage, inspire, and connect – highlighting innovation, collaboration, and opportunity. Proposals should reflect a spirit of celebration that defines this initiative. See the [2025 series events](#) for inspiration.

EVENT FORMAT AND AUDIENCE

Events will be open to anyone in the Advocate Enterprise as well as the public. They may be in person or fully virtual, but the event series does not have support for hybrid events. Any sessions that are recorded may be available for later viewing on the website.

EVENT SUPPORT AND LOGISTICS

The Planning Committee will:

- ✓ Provide an initial event consultation to review event logistics and support
- ✓ Manage registration, enterprise marketing and website, and event communication
- ✓ Identify an event location or offer resources to identify one
- ✓ Fund a networking opportunity (e.g. coffee and sweets) directly prior to or following each event
- ✓ Provide series PowerPoint, Teams, and Communication Templates as needed

Event Leads (you!) will:

- ✓ Organize all event content (e.g. identify speakers and scientific content)
- ✓ Provide information for marketing and website materials
- ✓ Identify an on-site point of contact for day of IT support and food delivery*

**Most applicants can identify support within their department, but the Planning Committee can offer recommendations if not.*

CELEBRATE RESEARCH!

Proposal and Event Logistics Timeline

June 30, 2025

Applications Deadline

Submissions can be submitted [here](#).

July 31, 2025

Proposal Notification

Submitters will be notified if their proposals were accepted or declined.

August 2025

Event Consultations

Event Leads will have a consultation meeting to discuss planning event logistics and presentation elements.

October 31, 2025

Communications Content Deadline

Event Leads submit information for the event marketing and website.

February 2026

Event Run Through

Event Leads and any speakers will run through presentation and review event logistics with key Planning Committee members.

April 2026

Celebrate Research! Event Series

Further information will be provided to Event Leads

Click below or scan the QR code to register!

APPLY NOW

Please email celebrateresearch@wakehealth.edu with any questions.

