



Orders can be entered via 4 methods:
Add/search for single order, PowerPlans, from Favorites, and the 90% Orders Form.

Dose Calculator

- Click on  to engage the dosage calculator to convert normalized dose
- The normalized dose (mg/kg etc.) will appear in the target dose window. (1)
- The patient's weight for this visit will appear in the "Actual Weight" field. (2)
- If needed, adjust dose calculation weight in the "Adjusted weight" field.
- Adjustments (rounding) to the "Final Dose" (3) field can be made based on clinical conditions and product to be used

Miscellaneous Med Orders

- Non-searchable/Non-formulary drugs/IV solutions must be ordered as **TNF**
 - Order is free text entry and thus will NOT warn of interactions
- Pharmacy consult may be helpful.
 - Place from 90% Order Form and place  on tracking board
- Pharmacists will substitute med per P&T

IV Orders

- Search for order in Find field
- Continuous Details tab defaults open where the bag volume, rate or infuse over field may all be edited.
- Click in the numbers on the field (prior to the unit) to change/add these values.

Decision Support

- Select **Override Reason**. If >1 row & same reason pertains checkmark **'Apply to All'**
- Click **Remove identified order** to remove.

Order Entry

- Use Orders window for adding single orders, PowerPlans, and using your saved to favorite orders.
- Launching the Orders window from PowerNote automatically includes orders in your documentation.

Order Favorites

Saving to Favorites

- PowerPlans and unsigned orders may be customized and saved to favorites
- After searching for order/PowerPlan, change/add desired order details, right click and choose Save to Favorites/Save as My Favorites.
- Orders can be saved to desired/created folder in Favorites folder. PowerPlans default to My Favorite Plans folder.

- Empty required fields are yellow – Satisfied are **bold**

- Enter free text or use pull-down to complete entry as needed
- Click **1 Missing Required Details** to navigate to next required field
- Click on **Sign** when finished ordering

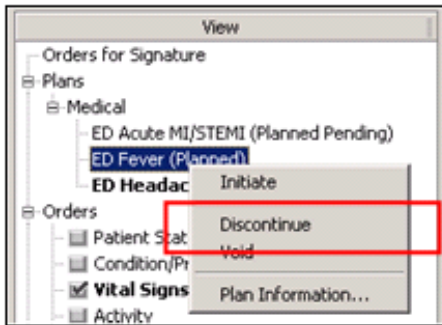
PowerPlans

- A predefined group of orders that are routinely prescribed together, which can be entered under one orderable name.
- Once placed, PowerPlans remain linked via the PowerPlan name.
- Zynx link to Evidence Based practice guideline

Notifications:
 Click to see Evidence-based Information.

- Type **ED** in Find window to view first 50 results

Discontinuing PowerPlans



- To Cancel/DC all orders in a PowerPlan, the PowerPlan itself can be discontinued. Right click on the PowerPlan name in the view window and choose Discontinue.

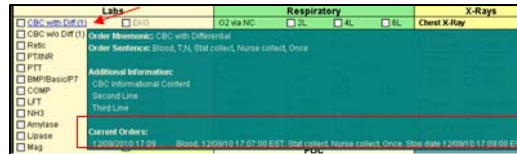
NOTE: Planned status PowerPlans can also be **Voided** if placed incorrectly on a patient's chart.

ED 90% Orders Form

- To place single common orders quickly, go to the ED 90% Orders Form window.



- Hover over order to view sentence details
- (1) indicates order placed on current visit




- **Left click** to place the order exactly as details – creates a green checkmark
- **Right click** to change order details
- Click on **Submit** to sign without edit
- Click on **Submit w/Additions** to edit order sentence

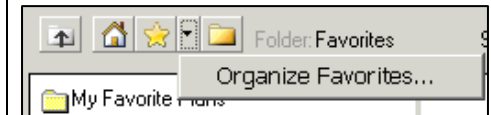
Fluids	Peds Meds
Peds Protocol	<input checked="" type="checkbox"/> Tylenol
Order Mnemonic: acetaminophen	20 mL/kg
Order Sentence: 15 mg/kg per Liquid ORAL Once, T,N	M neb


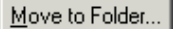
NOTE: Any med with a normalized dose (mg/kg etc.) MUST be right clicked on MPage to use dose calculator to convert to precise dose

Order Favorites

Organizing Favorites


- Click on pull-down arrow to the right of favorites. 



- Click on organize favorites.
- If desired, create new folder to organize. 
- Rename "New Folder"(s) as desired
- Click order and then  to move previously saved favorites

NOTE: Plans are saved to **My Favorite Plans** folder and can't be moved

Using Favorites

- Click 
- Default "Home" is favorite folder.
- Navigate folders as necessary to click on favorite order.
- Change order sentence as needed.