SECTION II

ORGANIZATIONAL MANUAL

OF THE BYLAWS

MEDICAL AND DENTAL STAFF

CAROLINAS MEDICAL CENTER

APPROVED BY THE MEDICAL AND DENTAL STAFF: 03/28/96
APPROVED BY THE BOARD OF COMMISSIONERS: 06/03/96

REVISIONS:

APPROVED BY THE MEDICAL AND DENTAL STAFF: 02/18/97; 12/08/98;
05-16-00; 11/09/01; 05/20/03; 02/08/05; 01/09/06; 02/02/07; 02/12/08; 04/04/08; 11/02/09; 11/01/10; 02/18/11; 06/15/11 (no changes to this section); 10/12/11

APPROVED BY THE BOARD OF COMMISSIONERS: 03/11/97; 03/02/99; 06-20-00; 12/18/01; 12/16/03; 03/08/05; 03/14/06; 03/13/07; 03/18/08; 06/10/08; 12/08/09; 12/14/10; 03/15/11; 09/13/11 (no changes to this section); 12/13/11

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ARTICLE I
DEFINITIONS

For the purpose of these Bylaws, the following definitions shall apply:

1. "Allied Health Professional" means either a Dependent Practitioner or an Independent Practitioner. "Allied Health Professionals" means all Dependent Practitioners and Independent Practitioners.

2. "Specialty Board" shall mean those specialty boards that are members of the American Board of Medical Specialties or the American Osteopathic Association.

3. "Applicant" shall mean a Practitioner who has applied for appointment to the Medical Staff.

4. "Appointee" shall mean a Practitioner who has been appointed to the Medical Staff.

5. "Board" shall mean the Board of Commissioners of Carolinas HealthCare System, which has the overall responsibility for the conduct of the Hospital.

6. "Bylaws" shall mean the Bylaws of the Medical and Dental Staff of Carolinas Medical Center.

7. "CHS Hospitals" shall mean Carolinas Medical Center, Carolinas Medical Center-Mercy, Carolinas Medical Center-Pineville, Carolinas Medical Center-University and Carolinas Rehabilitation.

8. "Clinical Privileges" shall mean permission to provide medical or other patient care services in the Hospital or its facilities, as approved by the Board, within defined limits of these Bylaws.

9. "CMCC Credentials Committee" shall mean the credentials committee for the CHS Hospitals as further described in the CREDENTIALS POLICY.

10. "CMCC Medical Executive Committee" shall mean the executive committee for the CHS Hospitals as further described in the CREDENTIALS POLICY.

11. "Dentist" shall mean a doctor of dental surgery (D.D.S.) or a doctor of dental medicine (D.M.D.) and an oral surgeon who has completed training requirements for certification by the American Board of Oral and Maxillofacial Surgery.

12. "Dependent Practitioner" shall mean a health care professional who is licensed by his/her respective licensing agency and who can only provide service under the direct supervision of a Supervising Physician, including without limitation: (i) a physician assistant; (ii) a certified registered nurse anesthetist; (iii) a certified nurse midwife; (iv) a registered nurse, first assistant; (v) a nurse practitioner; (vi) any other advanced practice registered nurse who is required to provide service under the direct supervision of a Supervising Physician; and (vi) a recent graduate in any of the above-referenced professions who is permitted by state law and the applicable certifying agencies to practice at the Hospital prior to certification.

13 “DIPLOMATE” means that the physician is certified in their primary area of practice by the appropriate specialty and/or subspecialty board of the American Board of Medical Specialties, the American Osteopathic Association or the Commission on Dental Accreditation of the ADA, as applicable.

14. “Facility Credentials Committee” shall mean the credentials committee of the Medical and Dental Staff.

15. “Facility Medical Executive Committee” shall mean the executive committee of the Medical and Dental Staff.

16. "Graduate Medical Education" shall mean the educational programs, which prepare Physicians for practice in a medical specialty. Graduate Medical Education programs, including transitional year programs, are called residency training programs, and the Physicians training in them, residents. Following completion of a residency, fellows may also train in Graduate Medical Education programs.

17. "Hospital" shall mean Carolinas Medical Center.

18. "Hospital Bylaws" shall mean the Bylaws of Carolinas HealthCare System.

19. “House Staff" shall mean fellows and residents appointed through the Division of Education and Research in conjunction with the respective residency program directors of the educational departments. The duties of each member of the House Staff shall be specified by the department to which they are appointed.

20. "Independent Practitioner” shall mean a health care professional, other than a Physician or a Dentist, who holds a doctorate degree, who has been licensed or certified by his/her respective licensing or certifying agencies and who is not required to provide service under the direct supervision of a Supervising Physician.

21. "Invasive Procedure” shall mean a procedure involving puncture or incision of the skin, or insertion of an instrument or foreign material into the body, including, but not limited to, percutaneous aspirations, biopsies, cardiac and vascular catheterizations, endoscopies, angioplasties, and implantations, and excluding venipuncture and intravenous therapy.

22. "Medical and Dental Staff" shall mean all Physicians and Dentists who are authorized under Article III to admit and attend patients at Carolinas Medical Center.

23. "Medical Staff" shall mean the Medical and Dental Staff of Carolinas Medical Center.

24. “Patient Encounter” shall mean any action on the part of the Practitioner to provide medical or other patient care services to the patient in the Hospital or its facilities, including, without limitation, admission, treatment, performance or interpretation of diagnostic tests, or consultation, and may include the supervision of house staff and medical students; provided however, that Patient Encounter shall not include the ordering of tests on an out-patient basis.

25. “Peer” shall mean with respect to any Practitioner, any other Practitioner from the same discipline (for example, Physician and Physician, Dentist and Dentist).

26. "Peer Review Activity" shall mean (I) any activity of the Hospital and/or Medical Staff with respect to a Practitioner (A) to determine whether an Applicant or Appointee may have clinical privileges at the Hospital or membership on the Medical Staff; (B) to determine the scope or conditions of such privileges or membership; (C) to change or modify such privileges or membership; (ii) any quality reviews activity conducted to measure, assess, and improve individual or organizational performance; or (iii) any activity of a Hospital or Medical Staff committee established to review the quality and appropriateness of care provided by individuals who have been granted or are seeking privileges on the Medical Staff. In appropriate circumstances, upon approval of at least one of the officers of the Medical Staff, the Hospital or any committee that conducts Peer Review Activity may use the services of an external peer review body or organization to assist in conducting a Peer Review Activity. For example, the Hospital or any committee that conducts Peer Review Activity, upon approval of at least one of the Officers of the Medical Staff, may require the services of an external peer review body when there is no Practitioner within the service area of the Hospital who specializes in the same area as the Practitioner who is the subject of Peer Review Activity and is available to conduct a Peer Review Activity or when there is no Practitioner within the service area of the Hospital who is not either in practice with, or in direct economic competition with the Practitioner who is the subject of Peer Review Activity.

27. “Peer Review Action” shall mean an action or recommendation of the Hospital, the Board or any committee of the Hospital or the Medical Staff which is taken or made in the conduct of Peer Review Activity, which is based on the competence or professional conduct of an individual Practitioner or Allied Health Professional (which conduct affects or could affect adversely the health or welfare of a patient or patients), and which affects (or may affect) adversely, with respect to a Practitioner, the clinical privileges or Medical Staff membership of the Practitioner, and with respect to an Allied Health Professional, the clinical privileges of the Allied Health Professional.

28. "Physician" shall mean a doctor of medicine (M.D.) or a doctor of osteopathy (D.O.).

29. "Practitioner" shall mean a Physician or Dentist licensed to practice under the laws of the State of North Carolina.

30. "President of the Medical Staff" shall mean the President of the Medical and Dental Staff of Carolinas Medical Center.

31. "President" or "President of the Hospital" shall mean the Chief Executive Officer of the Hospital or the Chief Executive Officer's designee.

32. “Staff case" shall mean an indigent or medically indigent patient who is unable to pay the usual charges for medical care.

33. "Supervising Physician” shall mean a Physician on the Medical Staff who supervises a Dependent Practitioner in the manner described in the Policy on Clinical Privileges for Allied Health Professionals.

Words used in these Bylaws shall be read as the masculine or feminine gender and as the singular or plural as the content requires. The definitions, captions, and headings are for convenience only and are not intended to limit or define the scope or effect of any provisions of these Bylaws.

ARTICLE II

ARTICLE II: CLINICAL DEPARTMENTS AND SECTIONS OF CAROLINAS MEDICAL CENTER

MEDICAL SPECIALTIES

Department of Emergency Medicine

Department of Family Medicine

- Section of Preventative Medicine

Department of Internal Medicine

- Section of Dermatology
- Section of Preventative Medicine

Department of Neurology

Department of Pediatrics

Department of Physical Medicine and Rehabilitation

Department of Psychiatry

Department of Radiology

- Section of Radiation Therapy

SURGICAL SPECIALTIES

Department of Anesthesiology

Department of Dentistry
- Section of Oral and Maxillofacial Surgery

Department of General Surgery

Department of Neurosurgery

Department of Obstetrics and Gynecology

Department of Ophthalmology

Department of Orthopaedics

Department of Otolaryngology-Head and Neck Surgery

Department of Pathology

Department of Plastic Surgery

Department of Thoracic and Cardiovascular Surgery

Department of Urology

ARTICLE III
FUNCTIONS AND RESPONSIBILITIES OF DEPARTMENTS AND SECTIONS

Functions and responsibilities of departments and Department Chiefs, Vice-Chiefs, and section chiefs are set forth in Article IV of the GENERAL PROVISIONS SECTION OF THE BYLAWS.

ARTICLE IV
MEDICAL STAFF COMMITTEES AND FUNCTIONS

ARTICLE IV - PART A: MEDICAL STAFF COMMITTEES AND FUNCTIONS:

This Article outlines the Medical Staff committees of Carolinas Medical Center that carry out quality assessment and other functions delegated to the Medical Staff. Procedures for appointment of committee chairpersons and members are set forth in Article V of the GENERAL PROVISIONS SECTION of the Bylaws.

ARTICLE IV - PART B: AMBULATORY SURGERY COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Ambulatory Surgery Committee shall consist of Medical Staff Appointees representing the various surgical specialties.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART B: AMBULATORY SURGERY COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) identify and resolve problems related to ambulatory surgery patients through a multi-disciplinary approach, including concurrent evaluation studies;

(b) recognize, support, and assist as necessary with the educational needs of the nursing staff to ensure that high technology patient care is maintained within our ambulatory surgery settings;

(c) discuss innovative standards of patient care;

(d) develop, recommend, and evaluate new and revised policies that affect patient care; and

(e) review and evaluate the quality of hospital or health care services provided in the ambulatory surgery settings.

ARTICLE IV - PART B: AMBULATORY SURGERY COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Ambulatory Surgery Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Ambulatory Surgery Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART C: BLOOD/TISSUE COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Blood/Tissue Committee shall consist of Medical Staff Appointees representing the various clinical specialties including, but not limited to, the departments of General Surgery, Internal Medicine, Pathology, and Obstetrics and Gynecology. The Director of the Laboratory may serve as a member of the Committee, or as an ex-officio member without vote.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART C: BLOOD/TISSUE COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

a) review blood transfusions for proper utilization, with particular attention being given to the use of whole blood versus component blood elements. Each actual or suspected transfusion reaction shall be evaluated and a report completed. The evaluation of blood use should include a review of the amount of blood requested, the amount used, and the amount of wastage; and

b) study and report on the correlation of preoperative, post-operative, and pathological diagnoses, and on the validity and necessity of the surgical procedures undertaken in the Hospital. The study will also include those procedures in which no tissue is removed.

ARTICLE IV - PART C: BLOOD/TISSUE COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Blood/Tissue Committee shall meet at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting through the Quality Assessment and Improvement Committee to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Blood/Tissue Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART D: BYLAWS COMMITTEE:
SECTION 1. COMPOSITION:

The Bylaws Committee shall:

(a) Consist of at least five (5) Medical Staff Appointees.

(b) The President of the Medical Staff shall select one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART D: BYLAWS COMMITTEE:
SECTION 2. DUTIES:

The Bylaws Committee shall review the Bylaws of the Medical Staff at least annually and recommend amendments, as appropriate, to the Facility Medical Executive Committee. The Committee shall also receive and consider all recommendations for changes in these documents made by any committee or department of the Medical Staff, any individual appointed to the Medical Staff, the President of the Hospital, or the Board.

ARTICLE IV - PART D: BYLAWS COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

The Bylaws Committee shall meet as often as necessary to fulfill its duties, but at least annually; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

ARTICLE IV - PART E: CMC-C CANCER COMMITTEE:

Section 1: The CMC-C Cancer Committee of Carolinas HealthCare System is a committee established for the purpose of overseeing and coordinating the cancer program. The CMC-C Cancer Committee shall be responsible and accountable for setting goals, planning, initiating, implementing, evaluating and improving all cancer program activities within Carolinas HealthCare System in accordance with the standards set forth by the American College of Surgeons' Commission on Cancer Approvals Program (the Accreditation Standards") and for ensuring that

all cancer program activities fully comply with the Accreditation Standards.

Section 2: When requested, the CMC-C Cancer Committee shall review and evaluate, in accordance with guidelines, as set forth by the American College of Surgeons (ACOS), the quality of Hospital or health care services provided in the treatment of cancer patients, as described by National Comprehensive Cancer Network (NCCN) guidelines.

Section 3: The CMC-C Cancer Committee shall meet as often as necessary to fulfill its duties, shall maintain a permanent record of its findings, proceedings and actions, and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

Section 4: The CMC-C Cancer Committee will report to the respective Hospital Quality Assessment and Improvement Committee regarding the appropriate clinical management of individual cancer patients only when asked to do so by a member of the Medical Staff, Risk Management, or the Chairman of the Quality Assessment and Improvement Committee. The Cancer Committee will serve a support role to the Quality Assessment and Improvement Committee in this regard.

ARTICLE IV - PART F: CARDIOVASCULAR DIAGNOSTIC LABORATORY COMMITTEE: SECTION 1. COMPOSITION:

(a) The Cardiovascular Diagnostic Laboratory Committee shall consist of at Medical Staff Appointees representing the various services including, but not limited to, the following: one (1) invasive cardiologist and one (1) non-invasive cardiologist from the Department of Internal Medicine and one (1) cardiologist from the Department of Pediatrics. The Medical Director of the Cardiovascular Diagnostic Laboratory may serve as a Committee member or as an ex-officio member without vote.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART F: CARDIOVASCULAR DIAGNOSTIC LABORATORY COMMITTEE: SECTION 2. DUTIES:

The Committee shall:

(a) review credentials of Physicians seeking privileges in the Cardiovascular Diagnostic Laboratory;

(b) review and evaluate the quality of hospital or health care services provided in the Cardiovascular Diagnostic Laboratory; and

(c) review and recommend criteria for procedures performed in the Cardiovascular Diagnostic Laboratory.

ARTICLE IV - PART F: CARDIOVASCULAR DIAGNOSTIC LABORATORY COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Cardiovascular Diagnostic Laboratory Committee shall meet as often as necessary to fulfill its duties, but at least annually; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Cardiovascular Diagnostic Laboratory Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART G: FACILITY CREDENTIALS COMMITTEE:

(a) The Facility Credentials Committee shall consist of the officers of the Medical Staff, the immediate past President of the Medical Staff, the Director of Medical Education, and six (6) at-large positions filled by members of the Medical Staff of varying Departments.

(b) The Vice-President of the Medical Staff shall be chairperson of the Facility Credentials Committee unless the President of the Medical Staff appoints a different Facility Credentials Committee member to act as chairperson.

(c) The duties and meeting requirements of the Facility Credentials Committee are set forth in Article V, Part E of the GENERAL PROVISIONS.

ARTICLE IV - PART H: ETHICS COMMITTEE:
SECTION 1. COMPOSITION

(a) The Ethics Committee shall be multidisciplinary, reflecting the broad dimensions of the ethical issues facing the Medical Staff. The Committee shall be composed of representatives from the following groups: Medical Staff Appointees, House Staff, Nursing Staff, Legal Services Office, Community, Social Services, Clergy, a disability group (or a developmental disability expert), an Ethicist and the President of the Hospital or a designee.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART H: ETHICS COMMITTEE:
SECTION 2. DUTIES:

The Committee shall be interdisciplinary and representative of the Hospital staff and community. It shall serve as a forum for identification and discussion of biomedical and ethical issues affecting the Hospital, its staff, and its patients.

The Committee shall:

(a) educate Hospital and Medical Staff personnel, patients, and families about the means available within the Hospital to assist them in making appropriate treatment decisions, about relevant ethical principles, and about other available resources and community services;

(b) develop and recommend policies, procedures, and guidelines concerning such treatment decisions;

(c) be available for consultation and review in cases where decisions are being considered or have been made involving bioethical conflict or potential conflict in the treatment of patients. For any case under review, the Committee shall act as a deliberative and advisory body without authority to make final decision on appropriate therapy for a specific patient. The Committee's opinions shall be non-binding on the attending Physician, the patient, the patient's family, and the Hospital.

From time to time, and only for educational purposes, the Committee may retrospectively review a patient's medical record and/or situations in which decisions regarding life-sustaining treatments have been made.

ARTICLE IV - PART H: ETHICS COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Ethics Committee shall meet as often as necessary to fulfill its duties, but at least monthly; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) Subcommittees for Consultation, Education and Policy may be formed to review cases, to respond to educational needs of the Committee, Medical and Dental Staff, and Hospital Staff, and to draft policies to meet emerging ethical issues for the Committee, Medical Staff, and Hospital Staff.

The Ethics Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART I: CMC-C GASTROINTESTINAL ENDOSCOPY COMMITTEE:
SECTION 1. COMPOSITION:

(a) The CMC-C Gastrointestinal Endoscopy Committee shall consist of Medical Staff Appointees, including Appointees from the Departments of Internal Medicine, General Surgery, and Pediatrics whose specialty relates, at least in part, to gastroenterology. The Medical Director of the Endoscopy Unit may serve as a member of the Committee, or an ex-officio member without vote.

(b) The President of the Medical Staff shall appoint one member of the Committee to

serve as chairperson of this Committee.

ARTICLE IV - PART I: CMC-C GASTROINTESTINAL ENDOSCOPY COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) endeavor to improve the quality of patient care by sharing knowledge, ideas, and information pertaining to gastrointestinal endoscopy, and to provide coordination of activities relating to gastrointestinal endoscopy care; and

(b) review and evaluate the quality of Hospital or health care services provided in the treatment of gastrointestinal endoscopy patients;

(c) develop new policies and evaluate submitted revisions and/or changes of policies and procedures for gastrointestinal endoscopy care; and

(d) be responsible for reviewing the credentials of all Physicians seeking specialized privileges in the Endoscopy Unit.

ARTICLE IV - PART I: CMC-C GASTROINTESTINAL ENDOSCOPY COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The CMC-C Gastrointestinal Endoscopy Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The CMC-C Gastrointestinal Endoscopy Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART J: PREVENTION COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Infection Prevention Committee shall consist of Appointees of the Medical Staff.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as Chairperson of this committee.

ARTICLE IV - PART J: PREVENTION COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) approve the type and scope of surveillance activities;

(b) approve actions to prevent or control infection, based on an evaluation of the surveillance reports of infections and of the infection potential among patients and Hospital personnel;

(c) review and approve, at least every three (3) years, all policies and procedures related to the infection surveillance, prevention, and control program and to infection surveillance, prevention, and control activities in all departments/services.

The Chairman of the Infection Prevention Committee, or his designee, shall have the authority to institute any surveillance, prevention, and control measures or studies when there is reasonably felt to be a danger to the patients, visitors, or personnel of the Hospital.

ARTICLE IV - PART J: INFECTION PREVENTION COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Infection Prevention Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Infection Prevention Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV – PART K: INSTITUTIONAL REVIEW BOARD OF CAROLINAS HEALTHCARE SYSTEM:

The Hospital and the Medical Staff shall utilize the Institutional Review Board of Carolinas HealthCare System to ensure that the rights, health, and welfare of human subjects are protected in all research activities, which utilize any resources of this Hospital. These research activities may include investigational treatment protocols or the investigational use of new drugs, medical devices, or other test articles for human use whenever human subjects are involved.

ARTICLE IV - PART L: INTENSIVE CARE ADVISORY COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Intensive Care Advisory Committee shall consist of Medical Staff Appointees including, but not limited to, a member from the Departments of Anesthesiology, Neurosurgery, Thoracic and Cardiovascular Surgery, Internal Medicine, and an Infectious Disease Specialist. The Medical Director of the Intensive Care Unit may serve as a member of the Committee, or an ex-officio member without vote.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART L: INTENSIVE CARE ADVISORY COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) endeavor to identify and resolve problems related to critical care patients through a multi-disciplinary approach, including concurrent evaluation studies;

(b) recognize, support, and assist as necessary with the educational needs of the nursing staff to improve the quality of patient care by sharing knowledge, ideas, and information pertaining to critical care nursing;

(c) develop, recommend, and evaluate new and revised policies that affect patient care; and

(d) review and evaluate the quality of hospital or health care services provided in the intensive care areas.

ARTICLE IV - PART L: INTENSIVE CARE ADVISORY COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Intensive Care Advisory Committee shall meet as often as necessary to fulfill its duties, but at least annually; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Intensive Care Advisory Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART M: ISOTOPE USAGE AND RADIATION SAFETY COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Isotope Usage and Radiation Safety Committee shall consist of the following:

(1) Medical Staff Appointees including, but not limited to, the head of the Section of Nuclear Medicine, Physicians, and other health care professionals representing various fields of specialization as determined by the nature and extent of the programs conducted; and

(2) at least one (1) member of this Committee must be a Physician experienced in the safe handling of radioisotopes in the measurement of radioactivity and in the determination of radioisotope dosage.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART M: ISOTOPE USAGE AND RADIATION SAFETY COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) endeavor to identify and resolve problems related to the safe handling of radioisotopes in the measurement of radioactivity and in the determination of radioisotope dosage;

(b) develop, recommend, and evaluate new and revised policies that affect patient care; and

(c) shall review and evaluate the quality of hospital or health care services provided in the use of radioisotopes.

ARTICLE IV : PART M: ISOTOPE USAGE AND RADIATION SAFETY COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Isotope Usage and Radiation Safety Committee shall meet as often as necessary to fulfill its duties, but at least annually; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Isotope Usage and Radiation Safety Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART N: FACILITY MEDICAL EXECUTIVE COMMITTEE:

(a) The Facility Medical Executive Committee shall consist of the officers of the Medical Staff, the immediate past President of the Medical Staff, the Department Chief of each clinical department, the Director of Medical Education, and four (4) at-large positions filled by section chiefs of the Department of Internal Medicine. The

Department Chief of the Department of Internal Medicine shall have the authority to name the Physicians to fill the four (4) at-large positions.

(b) The Chairmans may attend meetings of the Facility Medical Executive Committee and participate in its discussions, but without vote.

(c) The President of the Medical Staff shall be chairperson of the Facility Medical Executive Committee.

(d) The duties and meeting requirements of the Facility Medical Executive Committee are set forth in Article V, Part D of the GENERAL PROVISIONS.

ARTICLE IV - PART O: MEDICAL RECORDS COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Medical Records Committee shall consist of at least four (4) Medical Staff Appointees.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART O: MEDICAL RECORDS COMMITTEE:
SECTION 2. DUTIES:

The Medical Records Committee shall supervise the maintenance of Medical Records at the required standard of The Joint Commission and all other state and/or federal regulatory bodies as applicable.

ARTICLE IV - PART O: MEDICAL RECORDS COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

The Medical Records Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the Administrator of the Hospital.

ARTICLE IV - PART P: NOMINATING COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Nominating Committee shall consist of six (6) members of the Facility Medical Executive Committee appointed by the President of the Medical Staff.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART P: NOMINATING COMMITTEE:
SECTION 2. DUTIES:

At least two (2) months before the annual Medical Staff meeting, the President of the Medical Staff shall convene the Nominating Committee and the Committee shall prepare a slate of nominees for

each office that is open in accordance with the Bylaws of the Medical and Dental Staff, Carolinas Medical Center, ARTICLE III - PART C; TERMS OF OFFICE, SECTION 1. ELECTION OF OFFICERS.

ARTICLE IV - PART P: NOMINATING COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

The Nominating Committee shall meet as often as necessary to fulfill its duties, but at least annually; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

ARTICLE IV - PART Q: NUTRITION AND DIET THERAPY COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Nutrition and Diet Therapy Committee shall consist of Appointees of the Medical Staff.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART Q: NUTRITION AND DIET THERAPY COMMITTEE:
SECTION 2. DUTIES:

The Committee shall endeavor to enhance the quality of patient nutritional care through continual monitoring of all policies and procedures relating to patient nutritional care and by sharing knowledge, ideas, and information pertaining to nutrition therapy at the Hospital.

The Committee shall:

(a) oversee the clinical nutrition and diet therapy quality control and quality assurance standards, including the Nutritional Standards of Care;
(b) assist in the development and evaluation of clinical nutrition care policies and procedures;

(c) review the diet manual on an on-going basis and recommend appropriate changes in diet therapeutic practices;

(d) review the enteral and parenteral formularies (the latter will be done jointly with the Pharmacy and Therapeutics Committee);

(e) serve as an advisory board for the graduate internship program in dietetics and its curriculum as needed;

(f) serve as an advisory committee to endeavor to ensure an adequate nutrition education program for Medical Staff, House Staff, dietitians, and allied health personnel;

(g) recommend changes to and assess the nutrition care monitoring program for all patients at Carolinas Medical Center as identified by JCAHO;

(h) develop guidelines relating to the identification of "quality" nutritional care provided to patients;

(i) monitor the adequacy of methods used to provide nutrients to achieve as adequate an intake as possible regardless of the modality of feeding (i.e., tube and parenteral feedings);

(j) maintain on-going review of new nutritional therapeutic modalities and research for possible incorporation into Hospital practice in relation to clinical effectiveness and cost; and

(k) provide periodic reports to the Medical Staff and Hospital administration on the nutritional status of inpatient and outpatient populations based on surveys with adequate documentation.

ARTICLE IV - PART Q: NUTRITION AND DIET THERAPY COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

The Nutrition and Diet Therapy Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

ARTICLE IV - PART R: OPERATING ROOM COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Operating Room Committee shall consist of at least one (1) Appointee of the Medical Staff representing all surgical specialties.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART R: OPERATING ROOM COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) endeavor to keep under constant review the practices and procedures in the surgical operating suite;

(b) formulate standing orders for the adequate control of surgical procedures;

(c) establish regulations for the safe and efficient handling of patients admitted to the suite;

(d) develop, recommend, and evaluate new and revised policies that affect patient care; and

(e) review and evaluate the quality of Hospital or health care services provided in the

operating room suite.

ARTICLE IV - PART R: OPERATING ROOM COMMITTEE:
SECTION 3. MEETINGS, REPORTS AND RECOMMENDATIONS:

(a) The Operating Room Committee shall meet as often as necessary to fulfill its duties, but at least annually; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Operating Room Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART S: CMC-C PERIPHERAL ENDOVASCULAR COMMITTEE:
SECTION 1. COMPOSITION:

(a) The CMC-C Peripheral Endovascular Committee shall consist of Medical Staff Appointees representing various specialties, including, but not limited to, Appointees from the Departments of Internal Medicine (Cardiology), General Surgery, Neurosurgery and Radiology whose specialty relates, at least in part, to peripheral endovascular surgery.

(b) The President of the Medical Staff shall appoint one member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART S: CMC-C PERIPHERAL ENDOVASCULAR COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) endeavor to improve the quality of patient care by sharing knowledge, ideas, and information pertaining to peripheral endovascular surgery, and to provide coordination of activities relating to peripheral endovascular care; and

(b) review and evaluate the quality of Hospital or health care services provided in the treatment of peripheral endovascular patients in accordance with criteria/quality indicators;

(c) develop new policies and evaluate submitted revisions and/or changes of policies and procedures for peripheral endovascular care;

(d) be responsible for reviewing the credentials of all Applicants and Appointees seeking specialized privileges in peripheral endovascular surgery; and

(e) review and recommend criteria for procedures performed in peripheral endovascular surgery.

ARTICLE IV - PART S: CMC-C PERIPHERAL ENDOVASCULAR COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The CMC-C Peripheral Endovascular Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The CMC-C Peripheral Endovascular Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART T: PHARMACY AND THERAPEUTICS COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Pharmacy and Therapeutics Committee shall be multi-disciplinary, consisting of Appointees of the Medical Staff.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this committee.

ARTICLE IV - PART T: PHARMACY AND THERAPEUTICS COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) be responsible for the development and surveillance of the pharmacy and therapeutic policies and procedures and shall recommend new or changed policies to the Facility Medical Executive Committee of the Medical Staff; and

(b) assist in the formulation of programs designed to meet the educational needs of the professional staff regarding the selection, distribution, and safe administration of drugs;

(c) recommend additions and deletions from the Hospital's formulary based upon patient efficacy, safety and cost effectiveness;

(d) review reported medication related incidents, including adverse drug reactions;

(e) review and advise on therapeutic nutritional matters, including diet and nourishment content, tube feedings and patient/family education as requested.

ARTICLE IV - PART T: PHARMACY AND THERAPEUTICS COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Pharmacy and Therapeutics Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions;, and shall make a written report thereof after each meeting to the Facility Medical Executive Committee.

(b) The Pharmacy and Therapeutics Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART U: QUALITY ASSESSMENT AND IMPROVEMENT COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Quality Assessment and Improvement Committee shall be multi-disciplinary consisting of the following:

(1) Medical Staff Appointees representing the various clinical specialties; and

(2) Chairman, or his designee, of the Blood/Tissue, Pharmacy and Therapeutics, and Infection Prevention Committees.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART U: QUALITY ASSESSMENT AND IMPROVEMENT COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) oversee all quality assurance systems, evaluate and review such systems with respect to comprehensiveness, consistent operation, timeliness and function in accordance with defined procedures for all cases meeting the Hospital definition of reviewable circumstances;

(b) review and evaluate the quality and appropriateness of all care rendered;

(c) review and evaluate all quality assurance initiatives for planning and utilization, objective, written criteria and conclusions reached through the process are supported by a rationale that specifically addresses the issues for which the Peer Review Activity was conducted, including, as appropriate, reference to the professional literature and relevant clinical practice guidelines;

(d) review and evaluate all quality assurance programs at regular intervals; and

(e) provide to the Practitioner whose performance is being reviewed an opportunity for participation in the Peer Review Activity;

(f) review and evaluate actions taken on quality assurance findings, the documentation of findings and conclusions and the effectiveness of remedial action. The results of Peer Review Activities will be considered in (i) Practitioner-specific credentialing, reappointment and privileging decisions at the Hospital and at all other CHS Hospitals as contemplated by the CREDENTIALS POLICY and by the reporting and sharing of such results through the CMCC Medical Executive Committee, and (ii) as appropriate, in the Hospital's and other CHS Hospitals' performance improvement activities;

(g) track Peer Review Actions over time, and monitor for effectiveness.

ARTICLE IV - PART U: QUALITY ASSESSMENT AND IMPROVEMENT COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Quality Assessment and Improvement Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions; and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Quality Assessment and Improvement Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE IV - PART V: TRAUMA COMMITTEE:
SECTION 1. COMPOSITION:

(a) The Trauma Committee shall be multi-disciplinary, consisting of Medical Staff Appointees representing the various clinical specialties, including, but not limited to, Departments of General Surgery, Plastic Surgery, Orthopaedic Surgery, Neurosurgery, Pediatric Surgery, Oral and Maxillofacial Surgery, Otolaryngology-Head and Neck Surgery, Thoracic and Cardiovascular Surgery, Radiology, Anesthesiology, Ophthalmology, and Emergency Medicine.

(b) The President of the Medical Staff shall appoint one (1) member of the Committee to serve as chairperson of this Committee.

ARTICLE IV - PART V: TRAUMA COMMITTEE:
SECTION 2. DUTIES:

The Committee shall:

(a) endeavor to identify and resolve problems related to trauma patients and the function of the Trauma Service through a multidisciplinary approach, including concurrent evaluation studies;

(b) oversee the implementation of North Carolina Trauma Center Designation Standards;

(c) develop, recommend and evaluate new and revised policies that affect trauma care;

(d) review Trauma Service Quality Assessment and Improvement Committee studies to include periodic review of Physician performance to ensure the safe and efficient management of multiply-injured patients;

(e) discuss innovative standards of trauma management to promote high quality patient care; and

(f) recommend clinical outreach programs when appropriate.

ARTICLE IV - PART V: TRAUMA COMMITTEE:
SECTION 3. MEETINGS, REPORTS, AND RECOMMENDATIONS:

(a) The Trauma Committee shall meet as often as necessary to fulfill its duties, but at least quarterly; shall maintain a permanent record of its findings, proceedings, and actions, and shall make a written report thereof after each meeting to the Facility Medical Executive Committee and the President of the Hospital.

(b) The Trauma Committee shall also report (with or without recommendation) to the Facility Credentials Committee for its consideration and appropriate action any situation involving questions of clinical competency, patient care and treatment, professional ethics, infraction of Hospital or Medical Staff Bylaws, policies, or rules, or unacceptable conduct on the part of any individual appointed to the Medical Staff.

ARTICLE V - OTHER COMMITTEES:

Refer to ARTICLE V - PART D: CREATION OF STANDING COMMITTEES and ARTICLE V - PART E: SPECIAL COMMITTEES in the GENERAL PROVISIONS SECTION of the Bylaws of the Medical and Dental Staff of Carolinas Medical Center.

ARTICLE VI - OTHER PARTICIPANTS IN COMMITTEE MEETINGS

Other individuals, such as Hospital employees, administrative staff, members of the community, etc., may also be appointed as committee members. These members shall serve without vote, except those members who are appointed in accordance with State or federal regulations, or unless specific voting privileges are delineated in the ORGANIZATIONAL MANUAL.

When necessary, or when in the best interest of the committee, other individuals may be invited by the chairman of the committee to attend and participate in the committee meeting as an invitee. Invitees shall not be eligible to vote.