

Accessing YourHRLink

Logon instructions for [YourHR Link](#) via PeopleConnect.




From your desktop:

- Go to **PeopleConnect > Human Resources > Pay and Time > [Log In to YourHR](#)**
- Login in using your CHS network user ID and password
- Go to **My Personal & Paycheck Info**

For remote access:

- Go to www.atriumhealth.org > **For Employees > Carolinas Connect >YourHR**
- Login in using your network user ID and password
- Go to **My Personal & Paycheck Info**

On My Personal & Paycheck info the following panel appears:

My Personal & Paycheck Info	
	Important Notifications Review communications posted below related to your paycheck, direct deposit, W2 and other year end data. Important Yr End Reminder 2017 2016 W-2 Distribution Notice
	Personal Information Review and update your name, address, phone numbers, email and emergency contact information. View your other personal information. Personal Information
	Paycheck Information View your Paycheck, view your W-2, view or update your W-4 and Direct Deposit Information View Paycheck W-2/W-2c Consent View W-2 Forms W-4 Tax Information Direct Deposit

[YourHR Link](#) provides access to:

- View paycheck information
- Update form W-4 Federal Tax Withholdings
- Sign up for Direct Deposit
- View Federal Form W-2, provide consent for electronic W-2 reporting
- Print form NC-4, NC State Tax Withholding

If you have any questions or need assistance, please contact:

HR Service Center | Phone: 704-631-1500 | Email: HRServiceCenter@AtriumHealth.org